

Please complete this application form in BLOCK CAPITALS with black or blue ink. If you require more space, please provide an extra sheet of paper. If you need help choosing a course and completing this application form, please telephone 07957 859 285

## 1. PERSONAL DETAILS

Title		National Insurance Number	
Surname		Home Telephone	
First Names		Work Telephone	
Home Address		Mobile Telephone	
		Email Address	
		Male/Female	
Postcode		Date of Birth	

## 2. COURSE DETAILS Please enter details for the course you would like to study.

Course Title	Start Date	Venue	Code

## 3. QUALIFICATIONS/TRAINING COURSES

A) Is English your first language? Yes  No  If no, please indicate any qualifications in English you have below.  
 B) Please enter below any qualifications you have that are relevant to the course you are applying for. Evidence may be required to complete enrolment.

Qualifications/Training taken	Organisation	Grades Predicted	Grades Achieved	Dates from	Dates to

## 4. EQUAL OPPORTUNITIES MG Training UK Ltd is committed to equality of opportunity. This information will be used for monitoring and managing duties and obligations under the Race Relations Act 1976 and the Race Relations (Amendment) Act 2001. Which of the following do you use to describe yourself?

Asian or Asian British – Bangladeshi	Black or Black British - African	Mixed – White and Asian	White – British
Asian or Asian British – Indian	Black or Black British – Caribbean	Mixed – White and Black African	White – Irish
Asian or Asian British – Pakistani	Black or Black British – other Black background	Mixed – White and Black Caribbean	White – other White background
Asian or Asian British – other Asian background	Chinese	Mixed – other Mixed background	Any other

## 5. INDIVIDUAL NEEDS If you have a disability, illness or difficulties in reading and writing English, which of the following would help:

Enlarged text paper	Someone to write for you	Other (please specify)
Coloured Overlays	Signer/communicator	
Coloured Paper	Dictionaries	
Someone to read for you	Extra time	
If you have a learning difficulty, are you likely to need any additional support during the course? If yes, how do you describe your learning difficulty (e.g. diabetes, dyslexia, visual impairment)?		Yes / No
Other support required:		

**6. EMERGENCY CONTACT DETAILS** Please give the details of someone who can be contacted in the event of an emergency.

Name			
Telephone		Relationship to you	

**7. HOW YOU HEARD ABOUT THIS COURSE**

REPS	Exhibition	Former student	Course Leaflet
Leisure Opportunities	Careers Centre	Direct Mail	Lifetime
Local Newspaper	Job Centre Plus	Learn Direct	Other (Please specify)
Health and Fitness Mag.	Employer	Active Skills Website	

**8. PAYMENT TYPE** Please indicate how you will be paying your course fees. Cheques/Postal Orders payable to MIKE GRICE

Cheque       Postal Order       External Source

**External Source** (MG Training UK Ltd will invoice the named organisation below for payment. Please attach an official order/letter if available.)

Name of employer/organisation:

Address:

Contact Name:

Telephone No:

**9. AMOUNT ENCLOSED**

- I am paying the full amount now £\_\_\_\_\_.
- I enclose my deposit of £\_\_\_\_\_ and the balance I will pay four weeks before the course start date.

**10. DECLARATION**

**I confirm the information I have given in this application is correct and complete to the best of my knowledge. I confirm that I have read and understood the terms and conditions.**

Data Protection:

I consent to MG Training UK Ltd processing the personal data set out in this form and other data which MG Training UK Ltd may obtain from me (or from other people about me) for the purposes stated in this form or connected with my studies or any other legitimate reason.

Applicant's Signature \_\_\_\_\_

Name (Please print) \_\_\_\_\_ Date \_\_\_\_\_

If you do not wish to receive further information about MG Training UK Ltd products and training please tick box.

Please return to:

MG Training UK Ltd, 11 Earls Court Road, Harborne, Birmingham, B17 9AH

or via email to [mgtrainingukltd@me.com](mailto:mgtrainingukltd@me.com)